

Booking Deadline:
April 3, 2017
For Official use only
(C4E)

The Chinese University of Hong Kong The 21st Annual International Conference on Research in Computational Molecular Biology (RECOMB) May 1-10, 2017

The 524-room **Courtyard by Marriott Hong Kong Sha Tin** features stylish rooms with tranquil views of the Shing Mun River, offering smart and practical choices of 4 room categories. The award winning hotel is just a 5-minute stroll to the MTR Shek Mun Station (Exit C) on the Ma on Shan Line, the hotel is conveniently accessible to the whole of Hong Kong via Mass Transit Railway (MTR), especially to Lo Wu and Lok Ma Chau in Shenzhen, ideal for business or leisure guests travelling to Mainland China. The hotel is only 10 minutes from The Chinese University of Hong Kong and 30 minutes from The HK International Airport.

Strategically located, the hotel features a striking rooftop bar **LEVELthirty**, international buffet **MoMo Café**, a spacious **Lobby Lounge**, an outdoor swimming pool, a fully equipped 24-hour gym, an Executive Lounge with highly personalized details, and 4 new meeting suites with a view on the top floor and complimentary WiFi.

For more details, please visit our web site: www.courtyardshatin.com

To: Courtyard by Marriott Hong Kong Sha Tin Address: 1 On Ping Street, Shatin, N.T., Hong Kong Contact Person: Ms Kate Wong, Sales Manager – EBC

Tel No.: (852) 3940 8826 Fax: (852) 3940 8823 E-mail: kate.wong@courtyard.com

Personal Particulars

Participating Show	The 21st Annual International Conference on Research in Computational Molecular Biology (RECOMB)					
Name as shown on passport (Mr. / Mrs. / Ms.)			Surr	name	First Name	
Mobile Number Office Number		nber	Fax Number		Country	
Email Address	T		1		•	
Hotel Accommodation *All special requests are subject to hotel				room availability.		
Check In Date	Arrival Fligl	Arrival Flight No. / Time		Check Out Date	Departure Flight No. / Time	
Number of Room(s)	Number of	Number of Person(s)		Room Type* ☐ Single Room(1 king bed)	Preference* ☐ Smoking	
	Share room	n with (if applicable)		☐ Twin Room (2 double beds)	☐ Non Smoking	
Deluxe Room / Room Rates (per room per night) □HK\$850+10% service charge (inclusive of buffet breakfast for one person) □HK\$950+10% service charge (inclusive of buffet breakfast for two persons) # All the above rates are inclusive of in-room internet access				Executive Room / Room Rates (per room per night) □HK\$1,250+10% service charge (inclusive of club access of maximum two persons) # All the above rates are inclusive of in-room internet access * Club Access included continental breakfast at Executive Lounge or buffet breakfast at MoMo Cafe, evening cocktail at Executive Lounge and two hours use of Executive Lounge meeting room per day (subject to availability)		
Credit Card Guarantee	(MUST COMPLETE	UPON SUBMISSION)				
☐ VISA ☐ MASTER ☐ DINERS ☐ AMEX I AGREE TO PROCEED THIS RESERVATION FOR ONE NIGHT REFUNDABLE ACCOMMODATION CHARGE AS GUARANTEE VIA THE CREDIT CARD INFORMATIC LISTED BELOW:						
Name of cardholder:			Ex	Expiry Date:		
Credit Card No.:			Ho	Holder's Signature:		
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Remarks

- Hotel room rate is subject to 10% service charge per room per night.
- # Complimentary use of high speed internet access upon enrollment of Marriott Rewards member.
- Hotel rates are valid for May 1-10, 2017 on Deluxe room category. Rooms are offered on a first-come-first-serve basis. If hotel room blocked is full, hotel will advise the
 availability of other room type / rates for your consideration.
- In case of any no-show, amendment or cancellation of room reservation made less than 14 days prior to your expected arrival date, one night room charge will be debited on your credit card directly.
- Payment Method: All guests must settle all payments by cash or credit card upon departure. NO credit facility for payment is allowed.
- Please return the completed form to hotel by email to kate.wong@courtyard.com or via Fax no.: (852) 3940 8823.
- Hotel will reply to guest within 72 hours once received the reservation form.